



MACLEAY ISLAND PROGRESS ASSOCIATION Inc.

ABN 57 220 579 540

HALL AND FACILITIES

Capacity for approx. 80 +guests	Bar / Double Door Bar fridge/sink
Trestle tables x 30	Timber Floor
Chairs x 110	Stage
Entrance Pergola and Verandah	Crockery, Cutlery & Glasswear – setting for 100 guests
Kitchen	Double Door Commercial Fridge (Kitchen and Bar)
Commercial Dishwasher	Ceiling Fans
Gas Cooktop/Electric oven	Hot water boiler urn/Kettle
Microwave & Air Fryer/oven	Sink
Portable PA System (Bluetooth)	Outside grassed area
Projector and Screen	Toilets
Classic crockery and cutlery is available for use at private events see below	
White tablecloths / Serviettes / Event Bollards and Red Carpet etc / Greenery-Trees	

ACCESSIBILITY

Independently accessible path from road and disability parking outside
Door location front and rear off verandah
Main Entry Door Width 1.1 metres

HIRE CHARGES

Commercial Events	Casual rate, up to 8 hours per day	\$30 per hour
[1] Private Events/Community groups	Casual rate, up to 8 hours per day	\$20 per hour
[2] Not For Profit / Charities		
Booking fee paid at time of booking		\$35.00
Projector/PA system Hire and setup		\$50
Hire of Classic crockery and cutlery	Packages available	POA
Security Bond	Fully refundable if left clean, tidy and no damage	\$250
Packages available for Functions	Incl crockery- linen-other items	POA
Classic crockery, cutlery & glassware	Breakages	Dinner plate \$15 Other/glassware \$5



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CLEANING FEE

If your booking includes consumption of food and/or drinks, a cleaning fee of \$250 will apply.

Please note, this fee is not negotiable and is not eligible for discount.

COMMERCIAL VENDORS

If you have arranged or plan to arrange a commercial vendor to provide a service at the hall, we will require a copy of their Public Liability Insurance Certificate of Currency valid for the booking date and for a sum insured of \$20 million dollars.

[1] Private Events/Community groups

Clubs or interest groups which are unincorporated and do not generate a profit (Eg. Chess clubs, community meetings, craft groups)

[2] Not For Profit / Charities

Required Evidence for Not for Profit incorporated associations and/or Registered Charities

Certificate of Incorporation, or Registration with Australian Charities and Not for Profit Commission (ACNC). For events where moneys are intended to be raised on behalf of charities, a letter from said charity must be provided as evidence of proposed fundraising activities.